



## PAR Quarterly Census FAQs

Questions		Answers
1	Are we supposed to verify every HIC, SSN, start date, etc. and correct as necessary?	<b>The main purpose of this form is to verify that no patient <u>events</u> have been missed.</b> If you have the time to verify each data item, we encourage you to do so.
2	Are we supposed to verify each patient address listed?	CMS requires a quarterly census with patient addresses be sent to facilities <b>once each year</b> . Please confirm addresses listed are correct. If there are missing addresses, please send a Patient Change of Address form to the Network 11 office.
3	Do all of the correct MD's need to be filled in?	No.
4	How do I report changes?	The census is for your records only; please do NOT return it to the Network office. If you have changes to report, submit them via the following month's PAR (due to Network 11 on the 10 <sup>th</sup> of each month), or submit a Patient Change of Address form.
5	When do I have to return an updated census to Network 11?	The census is for your records only; please do NOT return it to the Network office. If you have changes, see question 4 for instruction on when to submit and how.

**If you have questions, call or Email your Network 11 Data Contact:**

Facilities in MN, ND and SD  
Sandy Schmidt  
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Facilities in the Detroit, MI area  
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